

Decisions made by the Board at their meeting held on 27th March 2019

Noted below are the decisions taken by the Association's Board at their meeting on 27th March 2019. If you would like more information about any of these issues, please contact the Association's Office Administrator at the address below.

Welcome and Chairs remarks

The Chair welcomed everyone to the meeting and confirmed that members had received their papers on time. He particularly welcomed Ruth Brogan who will be replacing Margaret Grant as the new temporary Head of Housing and Customer Service.

The Chair also indicated that the three Board Members who have concluded their FLAIR Academy training have applied to join the Board this evening and their applications have been duly submitted in accordance with the Association's normal procedures. The chair invited members to approve their co-option on to the Board and invite them to observe their first meeting.

Members **APPROVED** the co-option of Suzanne Austin, Craig McGarry and Steve Webster.

Apologies

Apologies were received from: W Robertson and F Bradley.

Declarations of Interest

Members were invited to declare any interest in any of the items on the agenda, in terms of the Association's published policy.

There were no declarations made by those present.

Minute of the Board meeting held on Wednesday 20 February 2019

Members were invited to consider the minute of the above meeting.

Members approved the minutes as a correct record of the meeting as **PROPOSED** by R McNally and **SECONDED** by K McIntosh.

Matters arising from the approved minute.

There were no matters arising

Consideration of new board members and their membership of the board.

See Item 1

Governance and Regulatory Scrutiny Report – Presented by Linda Ewart

The Chief Executive reminded members that the genesis of this item lies in our first Regulatory Self-Assessment which was submitted to the SHR a couple of years ago. The Chief Executive at the time had suggested that it would be prudent to obtain some independent advice about our self-assessment and about the arrangements we have in place to ensure that we are complying with the SHRs Standards of Governance and Financial Management.

Members **NOTED** the report and **DELEGATED** to the Audit and Risk Sub Committee to develop an action plan from the recommendations to be implemented by the Association.

Care and Repair Inverclyde Update

Members were invited to consider a report by the Corporate Services Manager, the purpose of which was

to seek approval to accept the contract to provide Care and Repair Services to Inverclyde Council. The CSM reminded members that he had previously issued the report and had asked members for their view and their decision prior to the meeting.

Members **NOTED** the up to date position and **HOMOLOGATED** the decision to accept the contract with Inverclyde Council.

Housing Support Local Lettings Initiative

Members were invited to consider a report by the Housing Services Manager, the purpose of which was to seek approval to suspend the local lettings initiative in certain blocks whilst the Head of Housing and Customer Service carries out a wholesale review of the initiative.

Members **NOTED** the report and **INSTRUCTED** the Head of Housing and Customer Service to undertake a wholesale review of the initiative and provide a comprehensive report to the Board in 4 months' time.

Renfrew Common Allocations Policy and Renfrewshire Common Sheltered Allocations Policy

Members were invited to consider a report by the Housing Services Manager, the purpose of which was to advise members on the outcome of the consultation process on the proposed new common allocations policy. Members acknowledged that they had had sufficient opportunity both to influence the policy and to be consulted prior to the final version coming before them.

Members **NOTED** the feedback from the consultation, **APPROVED** the finalised Renfrewshire Common Housing Allocations Policy and the Common Sheltered Housing Allocations policy, **INSTRUCTED** the Head of Housing and Customer Service to implement the policies from 1 May 2019, **APPROVED** target lets for April 19 at the agreed 18/19 level; and **INSTRUCTED** the Head of Housing and Customer Service to propose target lets for 19/20 in the annual Lettings Plan.

Approved Businesses

Members were invited to consider approving a new business and indicating whether there was any conflict of interest in terms of the code of conduct.

There was no conflict of interest and members **APPROVED** Perspective, 35 Hamilton Crescent, Bishopton.

Procurement of Strategic Finance Consultancy

Members were invited to consider a report by the Head of Finance, the purpose of which was to seek approval to extend the one year contract awarded to EBCS which expires on 31 March.

Members **NOTED** the position, **INSTRUCTED** the Head of Finance to appoint EBC as the Strategic Finance Consultant for one year from 1 April 2019 and subject to satisfactory performance and fee negotiations **DELEGATED** to the Head of Finance to extend the contract for a further year thereafter.

EVH Wage Negotiations - Ballot

The Chief Executive thanked those members who had

returned their ballot papers to him. The result was 10 in favour of the EVH proposal and 1 against. Consequently the Chief Executive had submitted a ballot paper from Bridgewater in favour of the proposals.

Date of next meeting – Wednesday 29th May 2019

GDPR Breach

The Chief Executive reported on the information security breach which had previously been e mailed to members. He explained the breach in more detail and indicated that although it was not reportable to the ICO, (following advice from them), he considered it important enough to be a notifiable event to the SHR. He intended to report the matter to the Regulator. He further indicated that a post had been made on the Association's Factoring Web Site to explain the breach and further details could be obtained from the Web Site. Members **NOTED** the position.

Minute of Housing Support Sub Committee Meeting held on 6 March 2019

Members **NOTED** the minute

Minute of Land and Property Management Sub Committee Meeting held on 13 March 2019

Members **NOTED** the minute

Scottish Government – Letter from Aileen Campbell MSP re potential impact of the UK exiting the EU without a deal.

The Chief Executive indicated that this letter is a follow on from the report which the Board considered at their last meeting and which provided details of the issues which are important to Bridgewater and the actions which the Association will take in the event of a no deal. Members **NOTED** the letter

TPAS – Scotland National Annual Conference 2019 4 to 6 December 2019

The Chief Executive asked Members to indicate to Lesley if they wished to attend the conference and subject to numbers she would make bookings.

GWSF – SHR revised regulatory framework for April 2019 – GWSF note of 28 February

Members **NOTED** the GWSF note.

Notifiable Events

The Chief Executive indicated that in addition to the information breach he would be notifying the SHR about the appointment of the Internal Auditor and the Exit payment being made to the Cloch member of staff.

Issues which the Chair has agreed as urgent

Members were invited to consider a report by the Technical Services Manager, the purpose of which was to seek approval for the procurement of a Framework Administrator for the administration of the IFLAIR Framework. Following discussion, the Board agreed that they still wished to continue with the IFLAIR framework and acknowledged that the Framework Administer role was important.

Members **NOTED** the position and **RESOLVED** to accept the offer from ADA Construction Consultants and **INSTRUCTED** the TSM to convey the Boards decision to the other members of the Framework.

Share Membership

Members **APPROVED** membership applications from Craig McGary, Glassford Tower Motherwell and Steven Webster, 60 Forehill Road, Ayr.

Meeting concluded - 8.30pm